

**Registration Form**

Please email completed form to [membership@adaa.org](mailto:membership@adaa.org)

**STEP 1. Choose Your Conference Registration Rate**

**ADAA Members**

|  |  |  |  |
| --- | --- | --- | --- |
| ***ADAA Member Category\**** | **Super Early**  **Rate**  **Professionals**  **Members Only** | **Early Rate**  **12/2/2019- 2/3/2020** | **Regular Rate**  **02/4/2020–03/22/2020** |
| ***Professionals\* Use Code EarlyPro20 at checkout*** | **❑ $450** | **❑ $500** | **❑ $600** |
| ***Master’s Level Professionals\* Use Code EarlyPro20 at checkout*** | **❑ $425** | **❑ $475** | **❑ $575** |
| ***Trainees, Postdocs, Residents*** | **n/a** | **❑ $275** | **❑ $315** |
| ***Students, Research Assistants*** | **n/a** | **❑ $180** | **❑ $220** |
| ***Thursday Only (CE’s included)*** *March 19, 2020* | **n/a** | **❑ $275** | **❑ $325** |
| ***Sunday Only (CE’s included)*** *March 22, 2020* | **n/a** | **❑ $150** | **❑ $250** |

***\*Please note: In order to receive a member discount, membership must be valid through March 31, 2020. If you register at the member rate, but do not renew your membership when due, you will be charged the non-member rate.***

***\*\*Continuing education credits (CEs) are included in registration fee for ADAA professional members only.***

**Non-Members**

|  |  |  |
| --- | --- | --- |
| ***Individual Category*** | **Early rate  through 02/3/2020** | **Regular rate  2/4/2020-3/22/2020** |
| ***Professionals*** | **❑ $770** | **❑ $870** |
| ***Trainees, Postdocs, Residents*** | **❑ $410** | **❑ $450** |
| ***Students, Research Assistants*** | **❑ $260** | **❑ $300** |
| ***Continuing Education Credits (Professionals only)*** | **❑ $65** | **❑ $65** |
| ***Thursday Only (CE’s $35 extra)*** *March 19,2020* | **❑ $375** | **❑ $425** |
| ***Sunday Only (CE’s $35 extra)*** *March 22, 2020* | **❑ $250** | **❑ $275** |

**\*Event Insurance (through Allianz) is available through online registrations only and with credit card purchase. U.S. Residents only. If you wish to purchase insurance and plan to pay by check, please contact ADAA. Visit our website for more information.**

**STEP 2: Registration Information**

First name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Last name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Degree(s) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Badge first name (*if different from above*) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Current affiliation (as it should appear on your badge) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Full Billing Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Cell \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Emergency contact \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Cell/Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**❑ I am applying for CE or CME credits** (professionals only): **☐ $0** *for* *ADAA members***☐ $65** *for nonmembers* **❑ Thursday Only Registrants Seeking CE or CME Credits:** **☐ $0** *for* *ADAA members***☐ $30** *for nonmembers*

**\* Check one for CE or CME credits**: **❑ CME ❑ CME-MOC ❑ APA ❑ NASW ❑ NBCC ❑ CAMFT**

**Please check where applicable:**

* I am a ❑ Clinician ❑ Researcher ❑ Both ❑ Other Please list “other” \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* I am a First Time Attendee ❑ Yes ❑ No
* I am a ❑ Session Presenter ❑ Poster Presenter
* Dietary Restrictions ❑ Vegetarian ❑ Vegan ❑ Kosher ❑ Gluten-Free

**STEP 3: Payment Information**

**Registration $ \_\_\_\_\_\_\_\_\_\_ CEs $ \_\_\_\_\_\_\_\_\_\_ *(if applicable) TOTAL*: $ \_\_\_\_\_\_\_\_\_\_**

**❑** Check #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **❑** VISA **❑**  MasterCard **❑** American Express

*Checks must be in U.S. $ and payable to ADAA. ADAA does not accept Discover.*

Credit Card number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Expires \_\_\_\_\_/\_\_\_\_\_\_ 3- or 4-digit security code \_\_\_\_\_\_\_\_

Name on card \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Authorized Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­­­­­­­\_\_\_\_\_

ADAA fully complies with the legal requirements of the Americans with Disability Act (ADA).

Please list any special requirements: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**❑ I have read the cancellation policy (below) and agree to the terms**

Please email completed form to [membership@adaa.org](mailto:membership@adaa.org)

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**ADAA CONFERENCE REGISTRATION AND CANCELLATION POLICIES**

***Registration:*** Every individual attending #ADAA2020 must register and pay the appropriate registration fee. All session and poster presenters must register **immediately upon acceptance to the program.**

* **Students, trainees, postdoctoral fellows, and residents:** You must provide a letter from your institution to be eligible for special reduced fees.

**Confirmation and Badges:** Registrants will receive confirmation by e-mail. Badges and conference schedule-at-a-glance will be distributed on-site. Badges are required for admission to sessions and should be worn at all times.

***Payment:*** Payment in full is required at time of registration. ADAA accepts VISA, MasterCard, American Express, and checks in U.S. dollars ($30 charge for checks returned for insufficient funds). *ADAA does not accept purchase orders or Discover.*

***Cancellation and Refunds:*** Cancellations and requests for refunds must be received in writing by **March 5, 2020;** cancellations by telephone will not be accepted. A $80.00 administrative fee will be charged for all refunds. Refunds will be issued post-Conference.

* Cancellations will not be accepted after **March 5, 2020,** for any reason, including medical and travel complications, due to the many costs associated with planning and organizing this conference.
* Event insurance is available through online registration only. See our website for details.